

**MINUTES**  
**of the Highways Advisory Committee**  
**held on Monday 15th December 2025 at 7pm**  
**at**  
**Warminster Civic Centre, Sambourne Road,**  
**Warminster, BA12 8LB**

**Membership:**

<b>Cllr Allensby (West) Chairman</b>	*	<b>Cllr J Kirkwood (Broadway) Vice Chairman</b>	*
<b>Cllr Cooper (Broadway)</b>	*	<b>Cllr Tuisinu (East)</b>	A
<b>Cllr Davis (East)</b>	*	<b>Len Turner (Advisor)</b>	*

Key: \* Present    A Apologies    AB Absent

**In attendance:**

**Officers:** Tom Dommett (Town Clerk), Judith Halls (Deputy Town Clerk).

**Unitary Councillors: One**

**Members of the press: None**

**Members of the public in attendance: Two**

**HC/25/042    Apologies for absence**  
Apologies for absence were received from Cllr Tuisinu.

**HC/25/043    Declarations of Interest**  
Cllr Cooper declared a non-pecuniary interest under Warminster Town Council’s Code of Conduct issued in accordance with the Localism Act 2011 in agenda item 9.1 Waiting Restrictions St Andrews Road as he lived nearby.

**HC/25/044    Minutes**  
**HC/25/044.1** The minutes of the Highways Advisory Committee meeting, held on Monday 3rd November 2025 were approved as a true record and signed by the chairman.  
**HC/25/044.2** **Members noted** that there were no matters arising from the minutes of the Highways Advisory Committee meeting held on Monday 3<sup>rd</sup> November 2025.

Signed.....Date.....

**HC/25/045**      **Chairman's Announcements**

There were no chairman's announcements.

**HC/25/046**      **Questions**

There were no questions submitted by members to the Clerk before the meeting.

**HC/25/047**      **Public Participation**

There was no public participation.

**HC/25/048**      **Reports from Unitary Authority Members**

There were no reports from Unitary Authority Members.

**HC/25/049**      **Presentation On Road Safety**

**Members noted** the presentation by Sarah Holden of Wiltshire Police.

Key points noted were: There are 3 enforcement officers across Swindon and Wiltshire. They go where data says is worst. There are 600+ volunteers in 68 teams across Wiltshire helping the Police. The Police, Wiltshire Council and Towns and Parishes have worked to co-ordinate best practice with Speed Indicator Devices (SID's). SIDs aren't a magic wand but data collected is used to target enforcement. Conditions need to be met to install SID's e.g. metro counts indicate speeding, there is a suitable location e.g. SID's need to be at least 100 m from speed limit signs. Likely suitable road in Warminster were Victoria Road, Deverill Road, Westbury Road and Boreham Road.

Presentation Slides to be attached to minutes.

**HC/25/050**      **Community Speedwatch Update**

**Members noted** the updates from Cllr James Kirkwood about Community Speedwatch. 14 people are interested. Declaration of interest forms have been sent out, these need to be returned and processed, then training can start. The recruitment process will be continuous.

**HC/25/051**      **Matters Arising from the meeting of the Local Highway and Footway Improvement Group (LHFIG)**

**Members noted** the updates from the LHFIG meeting on 24<sup>th</sup> September 2025.

***Standing Orders were suspended at 19:34 for public participation***

A member of the public spoke about the problems in Boreham Road.

***Standing Orders were reinstated at 19:38 following public participation.***

Signed.....Date.....

**HC/25/052**     **Waiting Restrictions Proposals**

**HC/25/052.1 Houghton Close**

A member of the public is requesting is that Houghton Close residents (and St John's) have the same junction protection and safety on to Boreham Road as Rock Lane, Chancery Lane and many other feeder roads.

**Members resolved to refer the matter to LHFIG.**

**HC/25/052.2 St Andrews Road**

A member of the public has requested the installation of double yellow lines at the T junction adjacent to 80/81 St Andrews Road to address the issue of vehicles parking on the bend and obstructing the visibility of turning cars.

Cllr Cooper had investigated in recent weeks and spoken to many local residents. Cllr Cooper reported each time he had visited there were at least 4 vehicles parked there. He took the view that due to the visibility, the speed of the vehicles, the number and nature of the parked vehicles there could be an accident. He would support double Yellow lines, but was concerned it will either become enforcement issue or move problem literally down the road.

**Members resolved to support the introduction of double yellow lines on both sides of the road. Cllr Cooper, the Town Clerk and the resident to evolve a proposal as to the exact location of the double yellow lines.**

**HC/25/052.3 Warminster Highbury Youth FC, Highbury Ground, Woodcock Road.**

There had been ongoing problems on the roads in the vicinity of Highbury Football Club.

**Members resolved to refer the issue to LHFIG.**

**HC/25/052.4 Parking by Sambourne School**

A member of the public has asked if the council can consider what might be done at the junction of Sambourne Road by Sambourne School due to increased bad parking there during school time, maybe more double yellow lines.

**Members resolved to take no action.**

**HC/25/053**     **Highway Improvement Form Requests**

**HC/25/053.1 To consider the problems of speeding along Boreham Road**

A member of the public has requested the committee consider the problem of speeding along Boreham Road.

**Members resolved to ask for a metro count between Imber Road and Prestbury Drive by the Conservative Club.**

**HC/25/053.2 Copheap Lane**

A member of the public has asked members to consider what safety improvements could be made on Copheap Lane, Copheap Rise, Beech Grove and Hillbourne Close, particularly in relation to crossing the road when the Seasonal Markets are taking place.

**Members resolved to investigate the cost and availability of a temporary crossing.**

Signed.....Date.....

**HC/25/053.3 Speeding on Imber Road**

Cllr James Kirkwood has requested the Council write to the Commandant of the Land Warfare Centre [Waterloo Lines] to ask him to remind military personal to keep within the speed limit when using their own vehicles while using Imber Road.

**Members resolved to ask the Clerk to write to the Commandant as requested.**

**HC/25/053.4 Smallbrook Road**

A member of the public has requested that signage or traffic calming measures be installed on Smallbrook Road in particular on the bends to encourage reduce speeds of vehicles and disturbance from horns to nearby residents.

**Members resolved to take no further action.**

**HC/25/053.5 Bell Hill, on the Deverill Road, A350,**

Cllr James Kirkwood has requested the Council ask Wiltshire Council to install a “reduce Speed Now road sign at the top of Bell Hill, on the Deverill Road A350, Warminster to Crockerton Road, on the lefthand side of the road as you look towards Warminster. This is because of several complaints about speeding and one accident by people travelling down Bell Hill into Warminster.

**Members resolved to support the request.**

**HC/25/054 Speed Indicator Devices**

**Members resolved to** ask the clerk to come back for a costed proposal for 2 SIDs and requisite poles and clips.

**HC/25/055 Communications**

**Members resolved to ask for a press release about a request for Community Speedwatch volunteers**

**Meeting closed at 8.12pm**

**Minutes from this meeting will be available to all members of the public either from our website [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.**

**Date of next meeting: TBC**

Signed.....Date.....